

CFA Society Poland Security Policy

1. The personal data controller is CFA SOCIETY POLAND with its registered office in Wrocław, ul. Komandorska 118/120, 53-345 Wrocław, registered in the National Court Register kept by the District Court for Wrocław-Fabryczna in Wrocław under file number: 0000222537, NIP number 8992528090. Email address: office@cfa.com.pl.
2. Personal data are processed in compliance with the rules laid down in Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, GDPR), and in the Polish Personal Data Protection Act, executive regulations to this Act and in the Act on Provision of Electronic Services of 18 July 2002 (Journal of Laws of 2002, No. 144, Item 1204, as amended).
3. Personal data may be processed for legitimate purposes, performance of contracts and obligations arising from such contracts, including for the purpose of mailing promotion and information materials, market research and public opinion research.
4. Your personal data may be made available to relevant recipients, in particular third parties providing IT or legal services to the controller or institutions authorized to control the controller's activity or institutions authorized to obtain personal data pursuant to provisions of law.
5. Your personal data will be stored until the elapse of the statute of limitation period for claims or until expiry of the legitimate interest in the processing or until submission of an objection (with regard to processing based on necessity of processing for purposes arising from the controller's legitimate interests).
6. You have the right to access your data and the right to demand their rectification, their erasure or restriction of their processing. To the extent to which the processing of your personal data is based on the controller's legitimate interest, you have the right to object to the processing of your personal data. To the extent to which the processing of your personal data is based on a consent, you have the right to withdraw your consent. The withdrawal of your consent will not affect the lawfulness of the processing of your personal data which was conducted on the basis of your consent prior to its withdrawal. To the extent to which your personal data are processed automatically for the purpose of concluding or performing a contract or processed on the basis of a consent, you also have the right to transfer your personal data, i.e. to receive your personal data from the controller in a structured, generally used, machine-readable format. You can send such data to another data controller. You also have the right to file a complaint with the regulatory authority dealing with personal data protection. To exercise the above rights you should contact the data controller or personal data officer. The contact details are provided in item 1 above.
7. The controller uses adequate technical and organizational measures that ensure security of the personal data processed, adequately to the threats and categories of protected personal data, in particular secure the data against unauthorized disclosure, viewing and interception by an unauthorized person, processing in breach of applicable regulations and against modification, loss, damage or destruction.

Personal data processing in connection with the work of the CFA Society Poland's Committees and working groups

Pursuant to Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter "GDPR"), please be advised of the following:

1. the controller of the personal data contained in the attendance records in connection with the meetings of Committees and working groups operating at CFA Society Poland is CFA Society Poland with its registered office in Wrocław, ul. Komandorska 118/120, 53-345 Wrocław, e-mail address: office@cfa.com.pl
2. CFA Society Poland can be contacted in all matters pertaining to personal data processing and exercise of the rights associated with data processing at the address: office@cfa.com.pl;
3. the legal basis for data processing is the legitimate interest of CFA Society Poland as a data controller, consisting in administrative service of the meetings of Committees and working groups operating within CFA Society Poland;
4. personal data are processed until completing the works of the Committee or working group for the needs of which such data have been collected;
5. the data recipients may include entities providing technical support services for the software used for personal data processing, however such entities process the data as subcontractors on the basis of a contract with CFA Society Poland and only in compliance with GDPR and instructions of CFA Society Poland;
6. the data subject has the right to demand access to his/her personal data and the right to demand their rectification, erasure or restriction of processing, the right to file an objection to their processing, and the right to file a complaint with the regulatory authority;
7. provision of data is voluntary, but necessary for participation in Committee meetings.

Information on the processing of the personal data of contact persons

Pursuant to Article 14 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter "GDPR"), acting upon authorization of CFA Society Poland, below is information about the rules regulating the processing of the personal data of authorized contact persons under agreements concluded by CFA Society Poland:

1. the controller of the personal data contained in the attendance records in connection with the meetings of Committees and working groups operating at CFA Society Poland is CFA Society Poland with its registered office in Wrocław, ul. Komandorska 118/120, 53-345 Wrocław, e-mail address: office@cfa.com.pl;

2. CFA Society Poland can be contacted in all matters pertaining to personal data processing and exercise of the rights associated with data processing at the address: office@cfa.com.pl;
3. Data may be disclosed to the following entities:
 - a. public authorities, institutions or third parties authorized to demand access to, or receive, personal data on the basis of prevailing provisions of law;
 - b. entities to which CFA Society Poland has entrusted the processing of personal data or made such data available on the basis of concluded contracts, e.g. providers of IT services, collection companies, consulting and audit firms, law firms, archiving companies or companies providing document shredding services, companies providing postal or courier services.
4. personal data will be processed during the term of the contract referred to in item 3.
5. you have the right to demand access to your personal data and the right to demand their rectification, erasure or restriction of processing, the right to file an objection to their processing, and the right to file a complaint with the regulatory authority;
6. personal data processing is necessary for the purpose of performance of the contract referred to in item 3.